

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes September 22, 2022

Chair Jay Rosenberg called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Tim Carey (remote), Andrea Chymiy, Scott Isenman, and Fritz von Ibsch (remote); Fire Chief Hank Teran; Deputy Chief Jared Moravec and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

None

PUBLIC COMMENT

None

BUSINESS AGENDA

1. BIFD Branding Project:

Carol Hoffman, Hoffman Design Group, joined the meeting to discuss the scope of the Department's branding project. The Board considered two proposals submitted by Hoffman Design. The first proposal, dated July 6, 2022, was accepted as addressing the Commissioner's desires more completely. Specifically, the inclusion of brand application guidelines or a style guide, is important for the project. Commissioner Carey moved to approve the July 6, 2022, branding project proposal as presented. Commissioner Isenman seconded the motion and the motion passed unanimously. Hoffman Design will revise the proposal with an updated timeline for final signature.

FIRE CHIEF'S REPORT

- St. Michaels update: Chief Teran briefed the Board on the ongoing delays at St. Michaels Emergency Room. The Kitsap County Fire Chiefs are developing contingency plans for future delays.
- Hiring update: DC Moravec briefed the Board on current hiring activities by BIFD including two conditional offers of employment for Lateral Firefighter/EMTs and the progress of establishing an entry level Firefighter/EMT hiring list. Eleven applicants are moving forward in the testing process for the entry level posting.
- Audit update: Finance Manager Kaufman briefed the Board on the beginning of the 2020-2021 audit.
- Day of Preparedness event: The Board was reminded of the upcoming Day of Preparedness event from 10:00 AM – 2:00 PM on Saturday, September 24th at City Hall.
- Fire Marshal Promotion: Chief Teran briefed the Commissioners on the September 17th promotional ceremony for Jackie Purviance as the Department's new Fire Marshal.
- First Baptist Patriot Day service: Chief Teran informed the Board of a service held at the First Baptist Church to honor the anniversary of 9/11. The Pastor intends to make this an annual event.

- Admin Workshop reminder: Chief Teran reminded the Board of the upcoming Administrative Plan Workshop at 2:00 PM, Monday, September 26th.
- Airlift Memorial work party: The Chief also noted that immediately following the Administrative Plan workshop, a work party for the Airlift Memorial would commence.

Emerging Issues:

- Bainbridge Island Housing Action Plan: Chief Teran noted the creation of the Bainbridge Island Housing Action Plan by City staff. The Chief responded to a survey, providing information to be used in the Plan.
- COBI/Department of Energy: COBI has set a goal of being 100% reliant on renewable resources by 2040. BIFD is being requested to participate in the evaluation process.
- COBI presentation: City staff has asked the Fire Department to make a wildfire mitigation presentation to City Council in the 2nd quarter of 2023.

GOOD OF THE ORDER

Commissioner Isenman noted that Falk Ambulance is removing its resources from Washington State.

Commissioner Chymiy inquired about the recent fireworks display conducted in Puget Sound.

Commissioner Rosenberg requested that the BIPD Chief Clark attend an upcoming BOC meeting as a meet and great with the Board.

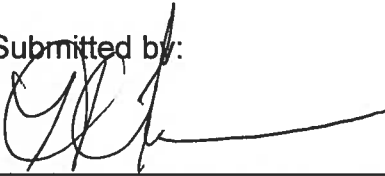
CONSENT AGENDA

(Voucher numbers 34225 through 34280 totaling \$172,413.13, electronic payments for 8/30/22 through 8/31/22 totaling \$667,743.50, Meeting Minutes 9/8/22) Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner Chymiy seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 5:37 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

October 13, 2022